

## **School Lockdown Information for Parents**

We take the safety of pupils, staff and visitors very seriously.

As part of our Health and Safety procedures, each of the Federation schools has in place security lockdown procedures which would be used when there is a threat to the safety of our pupils, staff and others in the school. These outline actions that will be taken in the eventuality of an incident where it is safer for everyone to remain in school rather than evacuate. The aim is to keep people safe by confining them to a secure place of safety.

A lock down is implemented when there are serious security risks on the premises – this could be for a variety of reasons but some examples are:

- A potentially dangerous person or animal on the school site
- A disturbance or dangerous situation in the local community that could affect the school
- An incident related to terrorism

### **Lockdown Policy**

The school has a full lockdown policy which details all the procedures, roles and responsibilities however we do **not** publish our lockdown policy on the school website for security reasons.

### **Lockdown drills**

A security lockdown procedure is a standard health and safety procedure and we practice our procedures termly similar to a fire drill. Prior to practicing with pupils, staff take time to talk to pupils about security lockdown procedures and explain why they're important. Practicing procedures like this will make sure that the school remains a safe place to learn.

### **Instructions for parents/carers in the event of a security lockdown**

If a lockdown occurs which is not a practice drill, you will receive a message at our earliest opportunity. The safety of pupils and staff is our first priority and, therefore, we will communicate as soon as it is safe to do so.

Parents are requested not to come to the school, as pupils will not be released to parents during a lockdown. Parents are also asked not to call the school and instead wait for the school to make contact via Arbor. Calling the school could tie up telephone lines that are required for contacting emergency services.

Parents should not expect their child to call them, nor should they call pupil mobiles, as the lockdown situation requires silence.

If you or your child have any concerns or questions, please do not hesitate to contact the Head of School or Executive Headteacher.