

MONTH	GASTBY LINK	KEY CHECKLIST /ACTIVITY
SEPT	1, 3, 4,	REVIEW PREVIOUS SUMMER DESTINTATIONS
SEPT	SEPT+	NEW YR11 BASELINE CAREERS QUESTIONAIRE
SEPT	1,2,3,4,7	1:1 IAG / CAREERS GUIDANCE MEETINGS
SEPT+	1,3,4,6,7	REINTEGRATION MEETINGS - EHT/DHT WITH P/C & STUDENT: with KS 4 students planning their aspirations & interests.
SEPT+	1,3,4,6,7	PRE-ADMISSIONS MEETINGS - EHT/DHT with p/c & student: always ask about their aspirations and interests
SEPT+	1,2,3,8	Delivery of Careers Passport across year 7 to 10
SEPT+	1,2,3,4,5,6,7,8	Work Experience OFFER; Interview & reflection
OCT/DEC/ FEB/JUNE	1,3,4,8	Performance review day - Careers adviser available for students,teachers,parents
SEPT	1,5,7,8	CAREERS FAIR plannin: NEC skills
SEPT+	2,3,8	CAREERS CLUB: lunchtime drop in for all students - CAREERS interest seraching....
OCT/FEB/ JUNE		EHT reports to MC as part of KPI; T&L report
NOV/ FEB/ JUNE	1,2,5	EMPLOYER VISITS: assemblies; caraousel
NOV+	1,2,3,7,8	PROVIDER VISITS:
DEC/FEB	1,2,3,6,7,8	CAREER ACTION PLANS FOR YEAR 11
JAN+	3	YR 11 EXAM ENTRIES; PREDICTED GRADES ETC
MAY	1,3,8	final 1:1 IAG support: Apprenticeships for JUNE/JULY; introducing ENTRUST for the holidays and into SEPT.
JUNE	1,3,8	KSSS YR 10 BECOME YR 11 IAG INFORMAL INTERVIEWS
JUNE	1,3,5,6,8	WEX discussions at SLT about yr 9 placements to start in yr10.