

## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

## **The remote curriculum: what is taught to pupils at home**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

Following a short notice closure, we will endeavour to communicate with you as soon as possible with information about what to expect over the coming days, whilst we ensure our provision is as effective as possible. General work will be set for students to do via email and our other online learning platforms, but this is unlikely to include 'live lessons' in the immediate days following school restrictions. Hard copies of work packs will be provided for those students who do not have immediate access to online materials.

### **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, practical subjects such as Art, PE and Music may focus more on the theory aspect of their subject due to limitations of equipment during remote learning.

## **Remote teaching and study time each day**

### **How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching, independent work and post lesson activities) will equate to 4 to 5 hours a day. This includes pre-lesson reading/activities, taking instructions and interacting with their teachers. Independent tasks will be set after every lesson to allow students to show what they have understood from the session and email it back to the teacher. Furthermore, other learning activities will be available to supplement the live lessons through My Maths, Achieve 3000 and Century Intelligence which pupils should be accessing regularly.

Students will attend daily live lessons via Microsoft Teams at the following times:

Key Stage 3 and 4  30 mins Face to Face teaching and learning on TEAMS with 30 mins extension tasks and tutorials on line through TEAMS if needed – this work is then expected to be emailed back to the class teacher for the next lesson.	<u>Monday-Thursday</u>	
	9.30-10am	– Lesson 1
	10.30-11am	- Lesson 2
	12.30pm-1pm	– Lesson 3
	1.30pm-2pm	– Lesson 4
	<u>Friday</u>	
	9.30am-10am	- Lesson 1
	10.30am-11am	– Lesson 2
	11.45am-12.15pm	– Lesson 3

## **Accessing remote education**

### **How will my child access any online remote education you are providing?**

Students should log into Microsoft Teams via their personal Office 365 account each morning at 9.30am, joining each session from their personalised timetable. Students will be directed from Microsoft teams to any other resources they need including completing tasks started, follow up work from the lesson, My Maths and others. Students can access Teams via their web browser or they can download the Teams App.

## **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We have surveyed all parents to find out exactly what the needs of each pupil regarding accessibility and available devices – this will give us a clear picture across the school. This will be reviewed monthly or whenever concerns are raised by staff/pupils.
- Staff will provide technical support and advice to families using Microsoft Teams.
- 'How to' guides and specific guidance will be given to explore alternative options such as use of game consoles to access online lessons.
- Laptops and data given to the school by the DfE, specially purchased by KSSS and other available devices, will be issued to families on a needs basis as identified from the results of our parent survey. Parents will be contacted to arrange a mutually convenient time for delivery or collection of items.
- Teachers will endeavour to set learning activities that do not need printing but that can be edited online for those that can access the internet.
- Practical subjects eg. Art, Food Technology/breakfast pack – packs are sent out in person via our Vulnerability Staff Team on a regular basis.
- If all avenues for supporting pupils to access online learning have been exhausted, then packs of printed learning materials will be made available for identified pupils. Parents will be contacted to arrange a mutually convenient time for delivery or collection of packs.

## **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

- Live teaching (online lessons)
- Pre-Recorded teaching (e.g. Oak National Academy lessons, BBC bitesize)
- Powerpoints for students to follow (before, during or after the live lessons)
- Printed paper packs produced by teachers (e.g. workbooks, worksheets)
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- Long term project work and/or Internet research activities (as supplied by Colleges for students accessing off site courses such as bricklaying, carpentry etc)

## **Engagement and feedback**

**What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

- We would expect parents to help their child find an appropriate place to work and assist them in following a routing for their school day
- Students are expected to be online for all of the sessions available to them and engage with the majority of the remote learning tasks set
- Students are not expected to have their cameras on although we do encourage the use of their microphones where possible
- Students should answer questions using their microphone or via the chat function on Teams
- Students should email their class teacher the work set by the deadline set. Ideally, this will be done using Microsoft word but photographs of work completed on paper is acceptable too.
- Communication with teachers should take place via Teams or email where possible.
- Staff are accessible through TEAMS from 9am to 3pm to help support welfare and learning; you can also phone school as usual; email staff direct – and we will try to get back to you within 24 hours

## **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

- Attendance for remote learning lessons will be tracked and monitored via subject teachers, the school attendance officer and members of Senior Leaders.
- Where students are persistently not attending lessons or submitting the tasks set by their teachers, parents/carers will receive emails, phone calls and/or home visits to try to resolve potential issues and barriers to their learning.

## **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Pupils will receive ongoing verbal feedback during live lessons.
- On submission of their work, pupils will receive written feedback via email/ Teams either individually or as a whole group depending on the nature of the work set.
- All of our digital platforms (My Maths, Century Intelligence, Achieve 3000) will provide immediate, automatic feedback on the topic covered.

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Our live lessons will only have between 4-8 pupils per lesson.
- Every lesson will have the subject teacher plus a teaching assistant to help support students in the lesson.
- Our TAs will work with key students requiring extra support in the break-out rooms on Microsoft Teams to allow for further explanations and support.
- All of our subject teachers and TAs are available to contact via email or Teams during 9am-3pm should any clarification be needed.
- Where online lessons are proving to be too challenging for students, paper based work packs will be provided to assist them.
- Where necessary, and for those students with EHCP plans, students will be offered a place in school to complete work and access remote learning to meet their needs.
- We will take into account the views and wishes of all our parents/carers and young people .

## **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

### **If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

- If students are self isolating and well, they may be asked to attend some live online lessons
- Students will be emailed work from individual subject teachers that, where possible, follows the curriculum they would be studying in school
- Work packs will be available for collection or delivery where there is no access to remote materials
- Students will still be able to email or use the Microsoft Teams to 'chat' to individual staff and ask questions although the response may not be as prompt as it would be during a whole school closure due to ongoing lessons in school.