

15 October 2019

Dear Parents and Carers of Years 8, 9 and 10 students,

School Arrangements for October Half-Term

Before half-term commences we will be running mock exams for year 11 students in preparation for their GCSE exams in the summer of 2020. We will also be holding key staff training days to meet local authority requirements.

Please note that school, will be closed at the following times for all students:

| Day | School Times |
|-------------------------------------|---|
| Monday, 21 st October | School open from 8.45am to 12.05pm |
| | School closed in the afternoon for Year 11 mock exams |
| Tuesday, 22 nd October | School open from 8.45am to 12.05pm |
| | School closed in the afternoon for Year 11 mock exams |
| Wednesday, 23 rd October | School closed to all day to Years 8, 9, & 10 for Year 11 mock exams |
| Thursday, 24 th October | Staff Training Day – School closed to all years |
| Friday, 25 th October | Staff Training Day – School closed to all years |

Please ensure that both you and your child are aware of when they should be in school, unless they have an alternative arrangement in place (your child's key worker will let you know if this is the case).

Please note that school re-opens after half-term on Monday, 4 November at 8.45am for all year groups.

If you have any questions, please do not hesitate to contact the school.

Yours faithfully,



Mrs K Rogers
 Executive Head Teacher

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