

Dear Parents/Carers,

There is a detailed newsletter on the school website with a summary of key events in school. Please have a read. In order to save paper (and trees) I have made a decision NOT to print out – but please keep a summary of key information below.

School Closures during examination season

School will be CLOSED to all students in Year 7-10 on a number of dates over the exam period

Date	School closed	School open
14 May	12.30 onwards	8.45-12.30
24 May	8.45-12.30	12.30-2.45
5 June	8.45-12.30	12.30-2.45
7 June	8.45-12.30	12.30-2.45
8 June	8.45-12.30	12.30-2.45
12 June	8.45-12.30	12.30-2.45

In addition to the above dates there will be partial closures- key workers will keep you up to date and dates are on the school website

Attendance and Punctuality

School starts at 8.45am. Registration closes at 9.15am.

As a school we follow Staffordshire Local Authority Code of Conduct for issuing Penalty Notices

Leaving school site during the school day

No students will be allowed to go to the local shop during school hours as from Mon 30 April.

Handing in

Mobiles/electronic devices/all smoking equipment/all forms of lighting cigarettes MUST be handed in.

Damage to Property

Students who damage or break school property will be asked to pay the entire cost /a contribution to the cost. In serious cases of damage we shall be reporting to Staffordshire police as criminal damage

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Examinations

Exams begin Mon 30 April. Any student who behaves in a manner which may cause distress or harm the chances of success for Year 11 students will be asked to leave site.

L Georgiou

Deputy Head of School