



## **Rationale**

High quality careers education and guidance in school or college is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

## **Commitment**

Kettlebrook Short Stay School is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education, qualifications and apprenticeships. Kettlebrook Short Stay School is fully aware of the responsibility to set students on the path that will secure the best outcome enabling them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

Kettlebrook Short Stay School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

As part of its commitment to ensuring that students have every opportunity available Kettlebrook Short Stay School employs an independent Careers Advisor, Kelly Wright.

Kelly Wright is the independent careers advisor who ensures that information is presented in an impartial manner, showing no bias or favouritism towards a particular institution, education or work option; offers information on a range of education or training options, including apprenticeships and technical education routes; and provides guidance that promotes the best interests of the pupils to whom it is given.

Sarah Bamber is the Strategic Careers Leader and Sophie Norrington is the operational Careers Leader for the School.

## **Aims**

The Kettlebrook Short Stay School Policy for Access to other education and training providers has the following aims:

- To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.
- To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.
- To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

### **Student Entitlement**

Kettlebrook Short Stay School fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. Each school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships.

### **Opportunities for Access**

This will be done through a variety of activities including assemblies, careers events and external visitors at school, and visits to external providers. A number of events are integrated into the school careers & PSHE programme, as well as specific events that are organised (as and when opportunities arise) to enable all students to have access to careers information. Kettlebrook Short Stay School also offers providers an opportunity to come into school to speak to students and/or their parents/carers during the academic year.

KS 4 students also have the opportunity to undertake a Work Experience (WEX) Placement which compliments their learning and their POST 16 aspirations. All H&S checks are undertaken before the placement commences including an interview to secure the work experience placement.

### **Development**

This policy has been developed and is reviewed annually by the Careers Leader and Executive Headteacher based on current good practice guidelines by the Department for Education.

### **Links with other policies**

It supports and is underpinned by key school policies including those for Careers, Safeguarding, Equality and Diversity, and SEND.

### **Equality and Diversity**

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. Kettlebrook Short Stay School are committed to encouraging all students to make decisions about their future based on impartial information.

### **Requests for access**

Requests for access should be directed to the Head of School or Careers Leader in each school. They may be contacted by telephone or email as below:

KSSS – [office@kettlebrook.staffs.sch.uk](mailto:office@kettlebrook.staffs.sch.uk) Tel: 01827 312840

### **Grounds for granting requests for access**

Access will be given for providers to attend during school assemblies, timetabled Careers lessons, and Careers events that Kettlebrook Short Stay School arranges. Students may also travel to visit another provider. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

### **Details of premises or facilities to be provided to a person who is given access**

Kettlebrook Short Stay School will provide an appropriate room. The Careers Leader or Careers Adviser will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the Careers Team who will facilitate.

### **Live/Virtual encounters**

Kettlebrook Short Stay School will consider live online encounters with providers where requested, and these may be broadcast into classrooms. Technology checks in advance will be required to ensure compatibility of systems.

### **Parents and Carers**

Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers.

### **Management**

The Careers Leader coordinates all provider requests and is responsible to his/her senior management line manager.

### **Complaints Procedure**

Any complaints about this policy should be raised to the Head of School through the email above.

The Head of School will raise the complaint to the Executive Headteacher of Kettlebrook Short Stay School if appropriate.

### **Monitoring review and evaluation**

The Policy is monitored and evaluated annually via the Senior Leadership Team in each school and the Executive Headteacher.

### **Appendix**

Providers who have been invited into Kettlebrook Short Stay School to date include:

Destinations of previous pupils from Kettlebrook Short Stay School include:

*South Staffordshire College*

*Stafford College*

*Burton and South Derbyshire College*

*Rodbaston College*